

## INSTRUCTIONS FOR E-MAILING PARTICIPATION FORM & TAG INFO

1. Send one email to [nvps.photo.critique@gmail.com](mailto:nvps.photo.critique@gmail.com) (the same e-mail address we use for submitting monthly critique images). This e-mail will contain Tag Info for both your submissions. ***Tag Info Participation Form must be received no later than Sat, Sept 7***  
PLEASE NOTE: If you do not have confirmation that your Participation Form has been received by 9/8, something is amiss, and ***you are not yet*** officially registered. Contact Angie Johnson to inquire: [angie94402.NVPS@gmail.com](mailto:angie94402.NVPS@gmail.com)
2. For the Subject Line of your e-mail, put your name and “Napa Library Submissions”. Example: *E.Bush Napa Library Submissions*
3. Fill out the Tag Info—one for each of your submissions—using the forms below. **Be sure to adhere to size guidelines previously provided on 8/9 e-mail**
4. Note: Napa Library does not handle any sales. Therefore, the tag info does not include price. Contact info will be included on tags to enable a potential buyer to contact you directly. If you are not interested in selling, there is no need to include contact information.

### TAG INFO FOR SUBMISSION #ONE

Name of Photographer:

Title: (this is the name of your photo, i.e., Hot Air Balloon, Birthday Party, etc)

Additional info: (*optional* –i.e., film vs digital, printed on metal, etc)

Framed size: (finished hanging size) Height:\_\_\_\_\_ x Width\_\_\_\_\_

To purchase, contact artist directly: (e-mail and/or ph #)

### TAG INFO FOR SUBMISSION #TWO Same format as above

### KEY DATES for NVPS 2019 ANNUAL EXHIBITION

Sat, 9/07 Deadline for Participation Form & Tag Info. Form will be provided by 8/19. **REMEMBER, membership must be current to participate - renewal must be complete by Sept 1**

Mon, 9/23 7:00 PM Jurying will take place at the Sept 23 monthly members meeting at the American Legion Hall location, 1240 Pearl Street in Napa.

Mon, 9/30 4:00 – 6:00 PM Selected pieces must be delivered and received in the Community Meeting Room, Napa Main Library, to be hung by committee on 10/11.

Fri, 10/11 6:00 – 7:30 Reception and NVPS presentation in Community Meeting Room, Napa Main Library

Thurs, 10/31 Pick up and removal from library. Time info to be provided at later date.

